



**TOWN OF PINCHER CREEK COUNCIL
MEETING AGENDA
Monday, March 23, 2020 at 6:00 p.m.
Council Chambers, Town Hall
962 St. John Avenue**

1. **Call to Order**
2. **Scheduled Public Hearing**
3. **Agenda Approval**
4. **Scheduled Delegations**
5. **Adoption of Minutes**
 - 5.1 Minutes of the Regular Meeting of Council held on March 9, 2020
 - 5.2 Minutes of the Special Meeting of Council held on March 16, 2020
6. **Business Arising from the Minutes**
7. **Bylaws**
8. **New Business**
 - 8.1 Committee of The Whole Agenda Format
 - 8.2 Community Metal Health Learning Immersion – Attendance
 - 8.3 Pincher Creek Community Early Learning Centre Funding (No RFD)
9. **Reports**
 - 9.1 Upcoming Committee Meetings and Events
10. **Administration**
 - 10.1 Council Information Distribution List
11. **Closed Session Discussion**
 - 11.1 Ag Society Lease Review and Follow-Up - FOIP s. 27
 - 11.2 Intermunicipal Collaboration Framework Agreement – FOIP s. 21
12. **Notice of Motion**
13. **Adjournment**

The next Regular Council Meeting is scheduled for April 14, 2020 AT 6:00 p.m.



REGULAR MEETING OF COUNCIL
Held on Monday March 9, 2020 in the
Town Hall Council Chambers, commencing at 6:00 p.m.

IN ATTENDANCE: Mayor: D. Anderberg
Councillors: B. McGillivray, S. O'Rourke, L. Jackson
M. Barber and S. Korbett
Absent with regrets: W. Elliott
Staff: L. Wilgosh, Chief Administrative Officer
and L. Goss, Administrative Manager

1. CALL TO ORDER

Mayor Anderberg called the meeting to order at 6:00 pm.

2. SCHEDULED PUBLIC HEARING

3. AGENDA APPROVAL

McGILLIVRAY:

That Council for the Town of Pincher Creek approves the March 9, 2020 agenda as amended, the amendment being the addition of item 11.2 Intermunicipal Collaboration Framework Update.

CARRIED 20-133

4. DELEGATIONS

5. ADOPTION OF MINUTES

5.1 Minutes of the Regular Meeting of Council held on February 24, 2020

BARBER:

That Council for the Town of Pincher Creek approve the minutes of the regular meeting of Council held on February 24, 2020 as presented.

CARRIED 20-134

5.2 Minutes of the Committee of the Whole Meeting held on March 4, 2020

McGILLIVRAY:

That Council for the Town of Pincher Creek approve the minutes of the Committee of the Whole meeting held on March 4, 2020 as presented.

CARRIED 20-135

6. BUSINESS ARISING FROM THE MINUTES

6.1 AUMA Leader's Caucus Proposed Request for Decision

KORBETT:

That Council for the Town of Pincher Creek direct administration to forward the proposed request for decision to the Alberta Urban Municipalities Association asking that AUMA advocate for the concerned members municipalities with the Minister of Alberta Health and Alberta Health Services, to collaborate regarding the recent physician wage reductions with the Alberta Medical Association to find efficiencies and alternate cost savings in the Alberta health system.

CARRIED 20-136

6.1(a) Physician Compensation – Request to meet with Minister of Health

JACKSON:

That Council for the Town of Pincher Creek authorize Councillor Korbett and Mayor Anderberg to attend a meeting with the Minister of Health in Calgary on Wednesday March 11, 2020 to discuss Physician Compensation.

CARRIED 20-137

7. BYLAWS

8. NEW BUSINESS

8.1 Asset Management Policy

BARBER:

That Council for the Town of Pincher Creek refer the Asset Management Policy 168 to administration to bring back to a future Committee of the Whole meeting.

CARRIED 20-138

8.2 Community Peace Officer Policies 205-20, 208-20, 209-20, 210-20 and 211-20

KORBETT:

That Council for the Town of Pincher Creek approve the adoption of the following policies and Traffic Safety Plan:

Baton and OC Spray use by Peace Officers - Policy Number 205-20

Cannabis Policy and Procedures - Policy Number 208-20

Known Risk Policy and Protocol - Policy Number 209-20

Exhibit Handling and Disposal of Cannabis - Policy Number 210-20

Community Peace Officer Communication Policy- Policy Number 211-20

Traffic Safety Plan 2020 to 2022;

And that copies of each be attached hereto and form part of the minutes.

CARRIED 20-139

9. COUNCIL REPORTS

10. ADMINISTRATION

10.1 Council Information Distribution List

O'ROURKE:

That Council for the Town of Pincher Creek accept the March 9, 2020 Council Information Distribution List as information.

CARRIED 20-140

Mayor Anderberg called a recess at 6:35 pm.

Mayor Anderberg called the meeting back to order at 6:40 pm.

11. CLOSED MEETING DISCUSSION

McGILLIVRAY:

That Council for the Town of Pincher Creek agree to move to a closed session of Council on Monday, March 9, 2020 at 6:40 pm in accordance with section 16, 21 and 25 of the Freedom of Information and Protection of Privacy Act, with the Chief Administrative Officer and Administrative Officer in attendance.

CARRIED 20-141

JACKSON:

That Council for the Town of Pincher Creek agree to move out of a closed session of Council on Monday, March 9, 2020 at 6:50 pm.

CARRIED 20-142

Mayor Anderberg called a recess at 6:50 pm

Mayor Anderberg called the meeting back to order at 6:54 pm.

JACKSON:

That Council for the Town of Pincher Creek agree to move to a closed session of Council on Monday, March 9, 2020 at 6:54 pm in accordance with section 16, 21 and 25 of the Freedom of Information and Protection of Privacy Act, with the Chief Administrative Officer and Administrative Officer in attendance.

CARRIED 20-143

L. Goss left the meeting at 6:54 pm.

BARBER:

That Council for the Town of Pincher Creek agree to move out of a closed session of Council on Monday, March 9, 2020 at 7:00 pm.

CARRIED 20-144

11.1 Lease Agreement – Sec 5-7-29-W4 and Plan 8511150, Block 1, Lot 1 – FOIP s. 16 & 25

KORBETT:

That Council for the Town of Pincher Creek award Macleod View Dairy (1994) Ltd. a five (5) year lease for Parcel 1 (Sec 5-7-29-W4 approximately 439.5 acres) and Parcel 2 (Plan Pincher Creek 8511150, Block 1, Lot 1 approximately 112.5 acres) for the purpose of growing agricultural crops and direct administration to enter into the Lease Agreement dated March 2020 with Macleod View Dairy (1994) Ltd.

CARRIED 20-145

11.2 Intermunicipal Collaboration Framework Update – FOIP s. 21

McGILLIVRAY:

That Council for the Town of Pincher Creek receive the Intermunicipal Collaboration Framework Update as information.

CARRIED 20-146

12. NOTICE OF MOTION

13. ADJOURNMENT

O'ROURKE:

That this meeting of Council on March 9, 2020 be hereby adjourned at 7:03 pm.

CARRIED 20-147

MAYOR, D. Anderberg

CAO, L. Wilgosh

**APPROVED BY RESOLUTION
OF THE COUNCIL OF THE
TOWN OF PINCHER CREEK,
THIS 23rd DAY OF MARCH 2020**

S E A L

**NEXT REGULAR MEETING OF COUNCIL TO BE HELD ON MONDAY MARCH 23, 2020
AT 6:00 P.M.**

DRAFT



SPECIAL MEETING OF COUNCIL
Held on Monday March 16, 2020 in the
Town Hall Council Chambers, commencing at 2:00 p.m.

IN ATTENDANCE:

Mayor: D. Anderberg

Councillors: B. McGillivray, L. Jackson, M. Barber,
S. Korbett and W. Elliott

Absent with regrets: S. O'Rourke

Staff: L. Wilgosh, Chief Administrative Officer; W.
Catonio, Director of Finance and Human
Resources; A. Roth, Director of Operations
A. Grose, Recreation Manager; L. Goss,
Administrative Manager and M. Everts,
Events, Marketing & Economic Development
Officer

Electronic Communications: L. Rideout, Director of Community
Services

1. CALL TO ORDER

Mayor Anderberg called the meeting to order at 2:00 pm.

3. AGENDA APPROVAL

McGILLIVRAY:

That Council for the Town of Pincher Creek approves the March 16, 2020 agenda as presented.

CARRIED 20-148

JACKSON:

That Council for the Town of Pincher Creek agree to move to a closed session of Council on Monday, March 16, 2020 at 2:01 pm in accordance with section 18 and 19 of the Freedom of Information and Protection of Privacy Act, with the Chief Administrative Officer, Director of Finance and Human Resources, Recreation Manager, Administrative Manager and Events, Marketing & Economic Development Officer in attendance and Director of Community Services via electronic communications.

CARRIED 20-149

L. Rideout joined the meeting electronically at 2:13 pm.

A. Roth joined the meeting at 2:15 pm.

ELLIOTT:

That Council for the Town of Pincher Creek agree to move out of a closed session of Council on Monday, March 16, 2020 at 3:22 pm.

CARRIED 20-150

KORBETT:

That Council for the Town of Pincher Creek authorize the use of office equipment, as approved by management, off site as required for the duration of the COVID-19 situation.

CARRIED 20-151

BARBER:

That Council for the Town of Pincher Creek authorize the closure of all Town owned recreation facilities to the public effective immediately until further notice.

CARRIED 20-152

McGILLIVRAY:

That Council for the Town of Pincher Creek agree and approve salary continuation for the employees of the Pincher Creek Community Early Learning Centre at this point in time and to fund through a Town reserve account or Municipal Sustainability Initiative Operating funding, to be determined by the Chief Administrative Officer and Director of Finance.

CARRIED 20-153

KORBETT:

That Council for the Town of Pincher Creek direct administration to postpone and cancel public events as the COVID-19 situation warrants.

CARRIED 20-154

4. ADJOURNMENT

ELLIOTT:

That this meeting of Council on March 16, 2020 be hereby adjourned at 3:34 pm.

CARRIED 20-155

MAYOR, D. Anderberg

CAO, L. Wilgosh

**APPROVED BY RESOLUTION
OF THE COUNCIL OF THE
TOWN OF PINCHER CREEK,
THIS 23rd DAY OF MARCH 2020**

S E A L

**NEXT REGULAR MEETING OF COUNCIL TO BE HELD ON MONDAY MARCH 23, 2020
AT 6:00 P.M.**

TOWN OF PINCHER CREEK

REQUEST FOR DECISION

Council

SUBJECT: Committee of the Whole Agenda Format	
PRESENTED BY: Lisa Goss, Administrative Manager	DATE OF MEETING: 3/23/2020

PURPOSE:

To review the Committee of the Whole Agenda format and provide direction for administration to amend if necessary.

RECOMMENDATION:

That Council for the Town of Pincher Creek direct administration to amend the Committee of the Whole agenda format as follows; _____

BACKGROUND/HISTORY:

A recent review of Council conducted by J. Szumlas of Activation Analysis suggested changes to the Council meeting schedule and the reintroduction of the Committee of the Whole. As a result Council Procedural Bylaw 1596 and Committee of the Whole Bylaw 1608 received amendments and were passed on February 24, 2020. The reintroduction of Committee of the Whole resulted in its first meeting on March 4, 2020, at which time it was suggested to administration to conduct the committee and administrative reports at the beginning of the meeting.

ALTERNATIVES:

That Council for the Town of Pincher Creek receives the Committee of the Whole Agenda Format information as presented.

IMPLICATIONS/SUPPORT OF PAST STUDIES OR PLANS:

The Committee of the Whole Bylaw allows for the discussion of 'Council committee and board member reports' as well as administrative reports.

FINANCIAL IMPLICATIONS:

None at this time.

PUBLIC RELATIONS IMPLICATIONS:

Council and Committee of the Whole meetings are public meetings.

ATTACHMENTS:

AGENDA - 2020 - 384

CONCLUSION/SUMMARY:

Administration supports that Council for the Town of Pincher Creek amend the Committee of the Whole Agenda format.

Signatures:

Department Head:

Lisa Goss

CAO:

Laurie Wilgosh





AGENDA
TOWN OF PINCHER CREEK
COMMITTEE OF THE WHOLE
Wednesday, January 31, 2020 AT 9:00 A.M.
Council Chambers, Town Hall
962 St. John Avenue

1. **Call to Order**
2. **Agenda Approval**
3. **Scheduled Delegations**
4. **Business Arising from the Minutes**
5. **Policy**
6. **New Business**
7. **Committee Reports**
8. **Administration**
9. **Closed Session**
10. **Adjournment**

TOWN OF PINCHER CREEK

REQUEST FOR DECISION

Council

SUBJECT: Community Metal Health Learning Immersion - Attendance	
PRESENTED BY: Lisa Goss, Administrative Manager	DATE OF MEETING: 3/23/2020

PURPOSE:

For Council to consider post approval for a Councillor to attend the Community Mental Health Learning Immersion event at the Heritage Inn on February 6 and 7, 2020.

RECOMMENDATION:

That Council for the Town of Pincher Creek authorize the attendance of Councillor O'Rourke at the Community Mental Health Learning Immersion event at the Heritage Inn in Pincher Creek on February 6 and 7, 2020.

BACKGROUND/HISTORY:

At the February 5, 2020 regular meeting Council approved the donation of \$1200 towards the expenses of the Community Mental Health Learning Immersion sessions on February 6th and 7th, 2020. The funding provided allowed participants to attend the session free of charge.

ALTERNATIVES:

That Council for the Town of Pincher Creek receives the Community Metal Health Learning Immersion - Attendance information as presented.

IMPLICATIONS/SUPPORT OF PAST STUDIES OR PLANS:

None at this time.

FINANCIAL IMPLICATIONS:

Councillor O'Rourke was only able to attend one day of the two day session. The per diem amount would be \$235.

PUBLIC RELATIONS IMPLICATIONS:

None at this time.

ATTACHMENTS:

None at this time.

CONCLUSION/SUMMARY:

Administration supports that Council for the Town of Pincher Creek authorize the attendance of Councillor O'Rourke at the Community Mental Health Learning Immersion event at the Heritage Inn in Pincher Creek on February 6 and 7, 2020.

Signatures:
Department Head:

Lisa Goss

CAO:

Laurie Wilgosh





**Town of Pincher Creek
COUNCIL DISTRIBUTION LIST
February 10, 2020**

<u>Item No.</u>	<u>Date</u>	<u>Received From</u>	<u>Information</u>
1.	March 9, 2020	AlbertaSW	Board minutes, bulletin
2.	March 9, 2020	ORRSC	ORRSC Board Minutes from December 5, 2019
3.	March 11, 2020	The Wayfinder	13 Ways Newsletter, March 2020
4.	March 11, 2020	House of Commons	Bill C-221
5.	March 16, 2020	AUMA	AUMA update
6.	March 16, 2020	CNP/Pincher Creek Landfill Association	Notice of annual general meeting
7.	March 19, 2020	Grassy Mountain	Grassy Mountain Coal Project update